

P.E.Society's,
MUDHOJI COLLEGE, PHALTAN
ACADEMIC CALENDAR 2019-20
First Semester (11/06/2019- 24/10/2019)

Sr.No.	Month	Particulars
1.	June	Declaration of Results by University, Opening of Academic Session, Common Staff Meeting, Formation of Different Working Committees. Meeting of Admission Committee, Advertisement of Admission Process, Admission to Students, Preparation of Roll Calls, Departmental Meetings, Planning of Academic ,Co-curricular and extracurricular activities by every Dept., Distribution of Classes for theory and batches for practical, Preparation of Individual, Departmental as well as Institutional Calendars, Recruitment of Temporary Faculty and Staff as per workload available, Cognizance of Revised Syllabus,
2.	July	Declaration of College Working Committees, Allotment of Responsibilities to Staff, Faculty wise address by the Principal, Meetings with all Depts. and Support Services by IQAC and Principal, Welcome to First Year Students, Commencement of teaching, Bridge Courses, Inaugurations of Subject related Associations and Support Services, Participation in Saint Dyaneshwar Palakhi, Allotment of students under Teacher- Parent Scheme, Admission of girl students to college hostel.
3.	August	Remedial Teaching, Selection of students for NSS,NCC, Cultural and Sports activities, Independence Day Celebration, Mudhoji Din, Formation of Students Council, Programmes like lectures from outside experts, Organization of activities under Lead College Scheme, Students Placement Camps. Commencement of Career Oriented Courses (COC)
4.	September	Filling up Scholarship and Examination Forms, Classroom Teaching and Practical as per time table, Teachers' Day, Departmental Parents' and Alumni Meets and other functions, Students Internal Evaluation – tests, Seminars, Projects, Home Assignments, Students Placement Camps
5.	October	Preparation for university Examinations, Feeding up Internal Evaluation marks, Teaching, Practical, Review of Syllabus completed, Organization of Seminars, Conferences, University Examinations—Supervision, Assessment.
6.	November	DIWALI VACATION University Examinations—Conduct of Examinations, Assessment.

Second Semester (21/11/2019- 03/05/2020)

Sr.No.	Month	Schedule
7.	December	Reopening of Institute, Examination related works – supervision, Internal Assessment, CAP, Common Meeting, Planning for II nd term, Classroom Teaching and Practical as per time table, NSS Camp. Feedback of First Semester result and students’ performance, Collecting articles from students for college magazine, Organization of Shrimant Shivajiraje State level Elocution Competition. Students Placement Camps
8.	January	Classroom Teaching and Practical as per time table, Organization of multiple activities under all Support Services, Faculty participation in Academic, research and extension services, Celebration of Republic Day, Blood Donation Camp, Wall paper Displays, Exhibition from Geography Dept., Organization of Seminar, Conference, Sport, Cultural Events as per plan, NCC examinations and Camps, Filling up of examination forms, Traditional Day.
9.	February	Classroom Teaching and Practical as per time table, Planning and execution of Departmental study tours, excursions, field visits, surveys, Projects, Physical Examination of First Year Degree Students, Science Exhibition, Alumni Common Meet, Parents Meets. Students Placement Camps
10.	March	Annual Prize Distribution Function, Preliminary Practical Examination, Revision of completed Syllabus, Farewell functions to III rd year students, Feedback forms from students, Alumni and parents. Submission of all financial accounts by Depts. and Support Services, Theory and Practical examination by university
11.	April	Theory and Practical examination by university, Preparation of all annual reports by Depts. and Support Services for College magazine and IQAC, Filling up of Self-Appraisal/ PBAS forms by Faculty , Confidential Reports of Non-Teaching Staff, Examination related duties—Sr./Jr. supervision, Internal Squad, Assessment at college and CAP, Students Placement Camps
12.	May	Participation in CAP, Summer vacation, Declaration of some results by university, participation in Shrimant Malojiraje Smruti Pratishthan Programmes,

Date: 24 /08/2019



I/c Principal,

Mudhoji College, Phaltan