

P. E. Society's,
MUDHOJI COLLEGE, PHALTAN
 Brief of IQAC Meetings held
 Year 2011-12

Sr. No.	Date	Issues Discussed & Resolutions Made	Action Taken
1.	28/12/ 2011	1. Minutes of Previous meeting. 2. Report of NAAC Peer Team II nd cycle 3.Recommendations of Peer Team 4.Appoint/ change Criteria Chairmen, IQAC Asst. Coordinator 5.Review of Institution performance in Second Term of 2011-12 6.Future Plans for Next Five Years	1. Minutes Confirmed. 2. Report of NAAC Peer Team discussed along with the recommendations made.- Strategic plan for next five years was discussed and decided to be implemented. 3. The SWOT analysis especially the weaknesses pointed out were discussed and decided to work to overcome them. 4. New Criteria Chairmen and Asst. Coordinators were deputed because of retirement of the earlier. 5. Institutions performance in II nd term was reviewed. The positive aspects were taken into account along with the weaknesses. The ways to remove them were discussed. 6. Action plan for 2012-13 to 2016-17 was to be prepared in consultation with all stakeholders by IQAC.
2 .	11/02/2012	1. Minutes of Previous meeting. 2. Document Collection for AQAR 2011-12. 3. Review of Purchase, Ongoing Constructions. 4. Future Plans for2012-13. 5. Any other issue.	1. Minutes confirmed of previous meeting. 2. Instructions were given to gear up the process of data collection for AQAR 2011-12. 3. The purchases made under UGC grants utilized for construction, purchase of books and equipments were discussed. The expenditure on construction of ladies hostel and building under Golden Jubilee Scheme were discussed. 4. The future plans for 2012-13 included – 5.i) Organizing workshops, Seminars by different Departments ii) Starting Police Training Academy. iii) Implementing UGC Merged Schemes. -iv) Additional Water source to be made available v) Registering College Consumer Store.

P. E. Society's,
MUDHOJI COLLEGE, PHALTAN
 Details of Meetings of IQAC
 Year 2012-13

Sr. No.	Date	Issues Discussed & Resolutions Made	Action Taken
1.	12/07/2012	1.Minutes of Previous meeting. 2.Finalizing Academic Calendar for 2012-13 3.Planning Co-curricular, extra-curricular activities. 4. Finalizing College Working Committees. 5. Preparation of AQAR2011-12 6. Implementing UGC Sanctioned Schemes under XI th plan. 7. Review of Ongoing constructions. 8.organizing Activities under Lead College Scheme 9. Conducting Internal Examinations. 10.Conducting Feedback from stakeholders.	1. Minutes previous meeting were confirmed. 2. Institutional academic calendar prepared by IQAC was discussed and finalized with some changes. 3. Academic, Co curricular and extracurricular activities were to be organized as per schedule. 4. The college working committees prepared in consultation with Steering Committee were finalized. 5. AQAR for 2011-12 to be prepared and sent to NAAC in time. 6. The UGC sanctioned following Merged Schemes be implemented properly. i) Initiative for Capacity Building in Colleges. ii) Remedial Coaching Classes for SC, ST and OBC. iii) A Short Term Course in Positive Discrimination. iv) Coaching Classes for ST, SC and OBC. v) Higher Education for persons with Special Needs. vi) Coaching Classes for NET/SLET. vii) Career Counseling and Placement Cell. viii) Educational Innovation. ix) Self funded Course in Spoken English and Personality Development. 7. Review of ongoing constructions of Ladies Hostel and Building under Golden Jubilee Scheme was taken. 8. All activities sanctioned under Lead College Scheme were to be implemented as per University norms. 9. Internal Examinations were to be conducted to each class as per the calendar prepared by Examination Committee. 10. The Feedback forms were redesigned and conducted at every class in random form. They shall be analyzed and put in meeting.

2.	07/02/2013	<p>1. Minutes of Previous meeting.</p> <p>2. Review Activities under UGC Schemes.</p> <p>3. Review of Ongoing Constructions and purchase made.</p> <p>4. Recruiting Faculty and Staff.</p> <p>5. Organization of Annual Prize Distribution</p>	<p>1. Minutes confirmed of previous meeting.</p> <p>2. Review was taken of activities conducted under UGC schemes, Lead College Scheme and college Committees. The report submitted was to be handed over to College Magazine Committee for publication</p> <p>3. Purchase made under UGC and College funds were discussed in detail. Constructions under UGC grants were on way of completion.</p> <p>4. The issue of vacant posts: 24 of Faculty and 17 of non teaching was discussed along with the problems. It was decided that college should take initiative in resolving the problems with support from Management.</p> <p>5. The annual Prize Distribution function was be arranged as per the annual calendar.</p>
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P. E. Society's,
MUDHOJI COLLEGE, PHALTAN
 Brief Details of IQAC Meetings
 Year 2013-14

Sr. No.	Date	Issues Discussed & Resolutions Made	Action Taken
1.	30/07/2013	1. Minutes of Previous meeting. 2. Finalizing Academic Calendar for 2013-14. 3. Planning Co-curricular, extra-curricular activities. 4. To discuss the analysis of Feedback forms and implementation. 5. To plan policy of purchase. 6. New proposals to be sent to UGC under XII plan 7. Faculty and Staff temporary recruitment for 2013-14. 8. To strengthen all support services. 9. Any other issue.	1. Minutes of previous meeting were confirmed. 2. The academic Calendar was discussed and finalized. 3. A list of co curricular, extracurricular activities to be conducted under Lead College Scheme and College Committees were finalized. 4. The analysis report of feedback forms collected from students and alumni were discussed. The Principal was suggested to take cognizance and act upon them. 5. A new policy of purchase was finalized. All purchases above Rs. Five Thousand to be made through Purchase Committee. 6. Six new proposals were sent to UGC under XII th plan. 7. Appointments of temporary Faculty and Staff to be made as per university rules. 8. Organize maximum activities while maintaining the quality. 9. AQAR 2012-13 was prepared to be sent to NAAC.
2.	04/10/2013	1. Minutes of Previous meeting. 2. To discuss issue of felicitating former Principal Shri. V.M.Deshmukh.	1. Minutes of previous meeting were confirmed. 2. For remarkable contribution rendered in social and academic field by Shri. V. M.Deshmukh the college shall organize a grand function to celebrate his 75 birth date. 3. Realizing the social concern and need of female empowerment the college shall give stress on such

		<p>3. To boost activities under female sensitizing, sports and career counseling.</p> <p>4. To encourage activities under Students Council.</p> <p>5. Any other issue.</p>	<p>activities.</p> <p>4. Students Council formed as per University Act 1994 be made active and participative in college activities.</p> <p>5. i) Felicitation of Faculty members for achievements.</p> <ul style="list-style-type: none"> • Dr.N.K.Raskar – State level Research award • Dr.A.N.Shinde – State level Research Award. • Prof. J.D. Shende – Best Teacher Award. • Mr. Atul Bhandalkar –NCC Cadet , RD Parade Participation.
3.	03/04/2014	<p>1. Minutes of previous meeting.</p> <p>2. Review Institute Performance in 2013-14.</p> <p>3. Faculty Felicitation.</p> <p>4. Purchase made under UGC Schemes.</p> <p>5. UGC Scheme for IQAC under XIIth plan.</p> <p>6. Future Plans for 2014-15.</p> <p>7. Any other issue.</p>	<p>1. Minutes of previous meeting were confirmed.</p> <p>2. The overall performance of college was presented , discussed and appreciated by all.</p> <p>3. Faculty, Staff and students be celebrated at Annual Prize Distribution function for remarkable achievements.</p> <p>4. Details of purchase of books, equipments and other necessities were presented. Reviewed by all and sanctioned.</p> <p>5. Review of expenditure made and activities organized under the scheme. It was suggested that IQAC should organize a seminar and a workshop for Faculty and Staff separately.</p> <p>6. Future plans prepared by IQAC were discussed and sanctioned with some positive suggestions.</p> <p>7. Vote of thanks.</p>

P. E. Society's,
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 Details of Meetings of IQAC
Year 2014-15

Sr. No.	Date	Issues Discussed & Resolutions Made	Action Taken
1.	14/08/2014	1. Minutes of previous Meeting. 2. Finalizing academic calendar for 2014-15. 3. Planning and Execution of Academic, Co-curricular and Extracurricular activities 4. Review of ongoing Constructions. 5. Review of Purchase to be made. 6. Temporary Appointments of faculty and staff. 7. Review of academic results, faculty, Staff Appraisal Forms. 8. Distance Education Centre Review 9. Any other issues	1. Confirmation of minutes of the previous Meeting 2. Discussion on Finalizing the academic calendar for the year 2014-15. 3. Planning and Execution of all academic co-curricular and Extra-curricular activities to be conducted. 4. Review of constructions going on the college includes girls hostel, seminar /conference hall, language laboratory, classrooms, ladies rest room. 5. The Demands from various departments and support services regarding purchase of books and equipments and other necessities were discussed. 6. The faculty and staff necessary to recruit is sanctioned from management as per the University norms. 7. The feedback of classwise results of last academic year was discussed. The faculty appraisal reports and staff CR was discussed and sanctioned. 8. It was decided that the college should start the Distant Education Centre of Shivaji University, Kolhapur from academic year 2015-16. 9. Vote of Thanks.
2.	02/12/2014	1. Minutes of previous Meeting. 2. Review of UGC Scheme for IQAC. 3. Encouragement to Research, extension and lead College Activities. 4. Review of Purchase made-Books and other Equipments. 5. Review of UGC Sponsored and other Courses. 6. Review of AQAR	1. Confirmation of minutes of the previous Meeting 2. Discussion is held on UGC XII Plan scheme for IQAC. 3. Review is taken on the activities conducted under Lead College Scheme, State Level Elocution Competition, IT Symposium. 4. Books and equipments purchasing details are given by Librarian and head of departments. 5. It was decided that, the documentation and bills of UGC sponsored courses should be submitted by the concerned up to Feb. 2014.

		<p>Preparation.</p> <p>7. Organization of Science Exhibition and Elocution Competition.</p> <p>8. Enhancing relations with alumni and parents.</p>	<p>6. Criteria Chairman asked to collect the data urgently.</p> <p>7. The Principal presented a tentative schedule of the activities to be organized.</p> <p>8. It is decided that, college should take more efforts to enhance the relation with stakeholders.</p>
3.	24/04/2015	<p>1. Minutes of previous Meeting.</p> <p>2. Analyzing Feedback forms.</p> <p>3. Planning Annual Prize distribution Function.</p> <p>4. New Proposals to be sent to UGC.</p> <p>5. Future Plans for 2015-16.</p> <p>6. Preparation of AQAR.</p> <p>7. Any other Issues</p>	<p>1. Confirmation of minutes of the previous Meeting</p> <p>2. Analyzing the feedback forms received from students, parents and alumni. It was decided that, Principal should give feedback to the concerned department where unsatisfactory feedback had been received.</p> <p>3. Issue was discussed and it was decided that, the Annual Prize Distribution Function should be organized in the last week of May.</p> <p>4. It were informed to members that, College had prepared and sent a proposal for the construction of Basketball Court and Ladies Hostel.</p> <p>5. Future Plans were informed to all the member by the IQAC Coordinator. It was decided that the Principal should discuss them with faculty and implement properly.</p> <p>6. The IQAC Coordinator informed the status of pending AQAR to the members and requested the concerned to prepare it as early as possible.</p> <p>7. Vote of Thanks.</p>

P. E. Society's,
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 Details of Meetings of IQAC
Year 2015-16

Sr. No.	Date	Issues Discussed & Resolutions Made	Action Taken
1.	15/08/2015	1. Minutes of previous Meeting. 2. Role and Functions of IQAC to the new members. 3. Preparing Academic Calendar for 2015-16. 4. Discuss Pending AQARs. 5. Appointing new IQAC Coordinator. 6. Organizing Self-Funded national/ State level seminars/Conferences, etc. 7. Any Other Issue	1. Confirmation of minutes of the previous Meeting 2. NAAC Coordinator explained guidelines for formation of IQAC as per the new format. 3. Academic calendar and action plan for 2015-16 was prepared and finalized by the members. 4. The committee decided that to collect the data for preparing the AQAR and All the criteria Chairman informed about it. 5. Dr. S.G. Dixit appointed as IQAC Coordinator. 6. Issue of Organizing all the activities was discussed by consulting the IQAC members. 7. Vote of Thanks.
2.	12/09/2015	1. Minutes of previous Meeting. 2. Sending AQARs to NAAC. 3. Prepare new proposals for minor/ major projects. 4. Running UGS Sponsored Courses under XII plan. 5. Emphasize use of ICT in teaching. 6. Undertake MoU/ Collaborative Activities. 7. Entrepreneurship Development Lecture Series. 8. Organizing Programmes for Alumni and Parents.	1. Confirmation of minutes of the previous Meeting. 2. Review of pending AQARs were taken 3. Issue was discussed and it was decided that maximum proposals should be sent by our college. 4. It was decided that college shall continue all the courses as per the schedule. 5. The Principal insist the faculty to have optimum use of ICT in Teaching where the infrastructure facility is available. 6. The issue was taken up in the discussion and it was decided that College had opportunities in carrying MoUs with other institution in and around the Phaltan. 7. The issue was discussed and it was decided that such lectures should be institutionalized. 8. Discussion on Organizing Programmes for Alumni and Parents throughout the year.

		<p>9. Supporting Faculty and Students' Research.</p> <p>10. Supporting Career Counseling and Placement Cell.</p>	<p>9. It was decided that the IQAC should give strong support to Faculty and Students' Research.</p> <p>10. College will encourage and provide strong support to Counseling and Placement Cell.</p>
3.	06/04/2016	<p>1. Minutes of previous Meeting.</p> <p>2. Review of Pending AQARs.</p> <p>3. Demands for financial Assistance from Departments.</p> <p>4. Recruitment of Faculty and Staff.</p> <p>5. Reviewing Constructions on campus.</p> <p>6. Preparing Action plan for 2016-17.</p> <p>7. Proposals for additional Divisions.</p> <p>8. Running University sanctioned Skill Development Courses.</p> <p>9. Introducing AAA with outside Expert.</p> <p>10. Feedback analysis.</p> <p>11. Felicitation of Miss. Priyanka Yele for Shiv Chattrapati State Govt. Award.</p>	<p>1. Confirmation of minutes of the previous Meeting.</p> <p>2. Issued discussed and it was decided that, the AQAR preparation shall be completed on top priority.</p> <p>3. It was decided that the Principal should forward the demands to the Management. The total demand was Rs. 18,42,050/-</p> <p>4. It was resolved unanimously that efforts be geared up to fill up the vacancies as early as possible.</p> <p>5. Review of ongoing constructions in the campus had been taken by the members.</p> <p>6. Tentative plan of action had been prepared and presented by IQAC coordinator.</p> <p>7. Proposals for additional Divisions of some classes be sent to university as per the schedule.</p> <p>8. It was decided that the college should run Skill Development Courses sanctioned by Shivaji University, Kolhapur.</p> <p>9. Issue was discussed and it was decided that college should introduce AAA with inclusion of an external expert on the committee.</p> <p>10. Issue was discussed and it was decided that college should collect feedback from all the stakeholders.</p> <p>11. The issue was discussed and it was decided that to Felicitation of Miss. Priyanka Yele for Shiv Chattrapati State Govt. Award.</p>

P. E. Society's,
MUDHOJI COLLEGE, PHALTAN
 Details of Meetings of IQAC
Year 2016-17

Sr.No.	Date	Issues Discussed and Resolutions made	Action Taken
1.	13/09/2016	1.Minutes of previous Meeting. 2.Academic Calendar for 2016-17. 3.IQAC Support in Curricular, Co-curricular and Extracurricular activities. 4.Work of pending AQARs. 5.Any other Matter.	1. Confirmation of minutes of the previous Meeting. 2. The Plan of action was presented by the Principal prepared by IQAC. 3. The IQAC coordinator presented the future plan including all activities to be organized in the college. 4. The criteria chairman were asked to prepared the records at the top priority and tentative time table was finalized for submission of AQARs to NAAC. 5. Vote of Thanks.
2.	23/12/2016	1. Minutes of previous Meeting. 2. IQAC Support in Curricular, Co-curricular and Extracurricular activities. 3. Organization of grand Alumni Meet. 4. Review of UGC Scheme for IQAC. 5. Any other Matter.	1. Confirmation of minutes of the previous Meeting. 2. It was decided that IQAC shall provide full support organizing all the activities. 3. It was decided that the Alumni associated take initiative to organize Grand Alumni Meet. 4. A review of UGC XII Scheme had been taken. 5. Vote of Thanks.
3.	08/04/2017	1. Minutes of previous Meeting. 2. AQARs to be sent to NAAC. 3. Financial help required from Management for NAAC related works. 4. Tentative Action Plan for NAAC A&A.	1. Confirmation of minutes of the previous Meeting. 2. IQAC coordinator informed that pending AQAR have been sent to NAAC up to 31/03/2017. 3. It was decided that society shall release the funds for the concerned work as per the requirement and availability of the funds. 4. The committee had decided a Tentative Action Plan for NAAC Peer Team visit. 5. Committee decided to gear up Activities

	<p>5. Activities of Alumni and Parents Associations.</p> <p>6. Review of Constructions, Botanical Garden, Rain Water Harvesting, language lab., Campus beautification.</p> <p>7. Appointing Chairmen For Criteria IV, V.</p> <p>8. Updating College Website.</p> <p>9.Future Plan for 2017-18</p> <p>10. Any other Issues</p>	<p>of Alumni and Parents Associations.</p> <p>6. A review had been taken and necessary orders give to the concerns.</p> <p>7. Issue was discussed with members. Chairmen for Criteria IV and V to be replaced because of retirement.</p> <p>8. The need for updation of college website was discussed in detail and concerns were asked to give priority to the work.</p> <p>9. Tentative future plan for 2017-18 was prepared by IQAC covering all the academic and curricular, extra-curricular activities.</p> <p>10. Vote of thanks</p>
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P. E. Society's,
MUDHOJI COLLEGE, PHALTAN
 Details of Meetings of IQAC
Year 2017-18

Sr.No.	Date	Issues Discussed and Resolutions made	Action Taken
1.	10/08/2017	1. Minutes of previous Meeting. Discuss new format and Procedure of NAAC A&A. 2. Discuss financial provisions to be made. 3. Review overall Preparations and tentative schedule for A&A. 4. Academic Calendar for 201-18. 5. Finalize schedule for A&A. 6. Enhance relations with all stakeholders. 7. Any other matter. Appointing a new IQAC member from Sr.Faculty.	1. Minutes confirmed. NAAC A& A new format was explained. 2. Total fees to be paid to NAAC and other expenses to be made were discussed. 3. Review of overall preparations made was considered. . Daily up date from Criteria Chairmen.College shall opt for I st window 4. Academic Calendar was prepared. 5. The schedule was finalized as below – Apply for the first window. Submit IQA and SSR as per the time table given by NAAC. 6. All stakeholders were constantly informed of the procedure. 7. Dr. A R .Gaikwad is replaced as member of IQAC from Sr. Faculty in place of Dr.S.S.Gaikwad. Vote of Thanks to the Chair.
2.	13/11/2017	1. Minutes of previous Meeting. 2. Discuss SSR sent to NAAC. 3. NAAC A&A Fees, Tentative schedule of PT visit, and necessary preparations. 4. Peer Team Visit with IQAC. 5. Contacting all Stakeholders, planning to get good accreditation. 6. Organizing Training programme for Faculty/Staff. 7. Review of Roster for	1. Minutes confirmed 2. Discussion on SSR 3. The committee members were informed about A & A fees and tentative schedule of PT visit and necessary preparations. 4. IQAC members were informed that there may be meeting with them by PT. 5. The issue was discussed and it was decided that all the stakeholders should be informed regularly of NAAC process. 6. The issue was discussed and it was decided that college would consider the proposal of Gokhale Education Society about Skill Development for Faculty and Staff.

		<p>recruitment of Faculty and Staff.</p> <p>8. Any other issue.</p> <p>9. Organize meeting with small scale businessmen in and around Phaltan.</p> <p>10. Proposal of Financial donation from an alumnus Mr. Apte of Rs. One Lakh per year to Students of Zoology doing remarkable progress</p> <p>11. Organizing one more meeting of IQAC prior to NAAC PT visit.</p>	<p>7. The committee Chairman informed the members of vacant positions of faculty and staff & attempts made to resolve the issue.</p> <p>8. Other matters with the permission of Chair was discussed.</p> <p>9. Issue was discussed and it was decided that the college should organize a meeting of small scale businessmen and traders in and around the Phaltan for placement of the students.</p> <p>10. Mr.Apte from Zoology Dept. Director of Bombay Natural History Society had proposed scholarship for aspiring students.</p> <p>11. Prin.Dr.S.P.Rasal suggested the members that one meeting of IQAC shall be held after the finalization of PT visit. Vote of thanks.</p>
3.	14/03/2018	<p>1. Minutes of previous Meeting.</p> <p>2. Review of preparations made for NAAC Peer Team visit.</p> <p>3. NAAC Peer Team visit and dialogue with IQAC.</p> <p>4. Review of all academic</p> <p>5. One day Training Programme for</p>	<p>1. Minutes confirmed</p> <p>2. The Principal informed members of the SSR submitted, DVV and SSS process, the second installment of Fees to be paid to NAAC, preparations made by college, the probable dates of Peer Team visit, the tentative schedules and all other issues concerned.</p> <p>3. The members were informed of the dialogue with IQAC with Peer Team, the expected discussion to take place and to participate in it. The IQAC Coordinator shall provide a brief of initiatives taken by IQAC after IInd accreditation.</p> <p>4. The Principal of the college informed the committee members of all academic, research oriented Co-curricular and extension activities organized by the college under Lead College Scheme & Self-funded. The activities are in tune with the vision and mission of the institution. The activity shows that the college has improved performance in all spheres.</p> <p>5. The issue was discussed in detail and it was decided that as per the correspondence of Gokhale Education Society, Nasik, the</p>

		<p>faculty and staff.</p> <p>6. Review of IQAC performance in 2017-18</p> <p>7. Preparation of Academic calendar and future plans for 2018-19.</p> <p>8. Some other issues</p>	<p>college shall organize a one day training programme for faculty & staff, after the Peer Team visit of NAAC.</p> <p>6. The IQAC coordinator informed the members of all activities conducted by IQAC in 2017-18.</p> <p>7. The issue was discussed and it was decided that the academic calendar and future plans for 2018-19 be prepared after the Peer Team visit by IQAC.</p> <p>8. Other issues like accommodation, travelling facilities for Peer Team visit etc. were discussed & it was decided to take necessary decision by Principal, IQAC coordinator in consultation with the management.</p>
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